

**ARRIVALS AND DEPARTURES GUIDE
FOR THE PARTICIPANTS AND
GUESTS OF THE 16TH FINA WORLD
CHAMPIONSHIPS 2015 IN KAZAN**

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Introduction

The official arrival and departure points for the participants of the 16th FINA World Championships 2015 in Kazan are the following:

- Kazan International Airport;
- Kazan-1 railway station;
- Kazan-2 railway station.

During the World Championships hospitality services will also be provided at Moscow transit airports - Sheremetyevo, Domodedovo and Vnukovo.

Important! The Organising Committee Kazan 2015 provides arrival and departure services only in the above listed official arrival and departure points at Kazan and at Moscow transit airports.

To facilitate the arrival and departure procedures of the FINA WCH participants and guests the Organising Committee information desks will be situated in the above mentioned arrival and departure points.

The information desks of the Organising Committee will be available 24 hours a day from July 17 to August 18, 2015.

National swimming federations of the countries participating in the World Championships are kindly recommended to provide the Organising Committee the arrival and departure information no later than one month prior to the arrival and departure by means of submitting accreditation forms on the official website of the Organising Committee.

In case the participants fail to provide their arrival and departure information within the deadlines indicated above the Organising Committee will not guarantee proper arrival and departure services at the arrival and departure points.

In case the participants travel via Moscow transit airports the Organising Committee recommends to ensure sufficient time between the flights (no less than 4 hours) while purchasing and booking the tickets. This time is required for going through passport and customs control procedures, baggage reclaim and checking in for the domestic flight.

The Organising Committee does not cover the costs of Moscow-Kazan-Moscow flight.

ATTENTION! The airlines of SkyTeam, Official Alliance Network for our event, offer attractive airfares for participants of the 16th FINA World Championships 2015 in Kazan (including the World Masters Championships).

SkyTeam comprises 20 leading international airlines: Aeroflot, Aerolíneas Argentinas, Aeroméxico, Air Europa, Air France, Alitalia, China Airlines, China Eastern, China Southern, Czech Airlines, Delta Air Lines, Kenya Airways, KLM Royal Dutch Airlines, Korean Air, Middle East Airlines, Saudia, TAROM, Vietnam Airlines and Xiamen Air, serving 1,052 destinations in 177 countries with over 16,323 flights daily.



To book your travel now, visit the official SkyTeam website <http://www.skyteam.com/en/Supporting-your-business/Global-meetings/Attend-an-event/> and enter your Event ID - 2887S.

HOW TO GET TO KAZAN

BY AIR

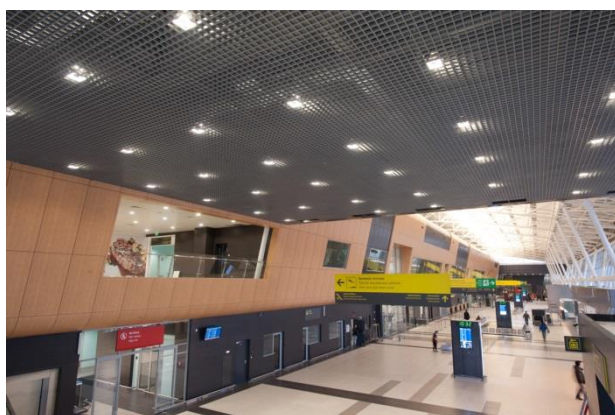
The quickest way to get to Kazan is to arrive by plane at **Kazan International Airport** – the official arrival and departure point of the 16th FINA World Championships 2015 in Kazan.

Kazan International Airport

Kazan, 420017

Telephone: +7 843 267 87 92, +7 843 267 88 82

Website: www.kazan.aero



Kazan International Airport is the civil airport of the capital of Tatarstan. It is located 26 km south-east from the city. To date the airport handles over 1,7 million passengers per year and operates flights to cities in Russia and abroad. Flights to Kazan International Airport are carried out by such airlines as Aeroflot, S7, Transaero, UTair, Finnair, Turkish Airlines, Fly Dubai, Ural Airlines, Somon Air, Nord Wind Airlines and others. For more information regarding the airlines and flights please visit the official website of the airport (<http://www.kazan.aero>).

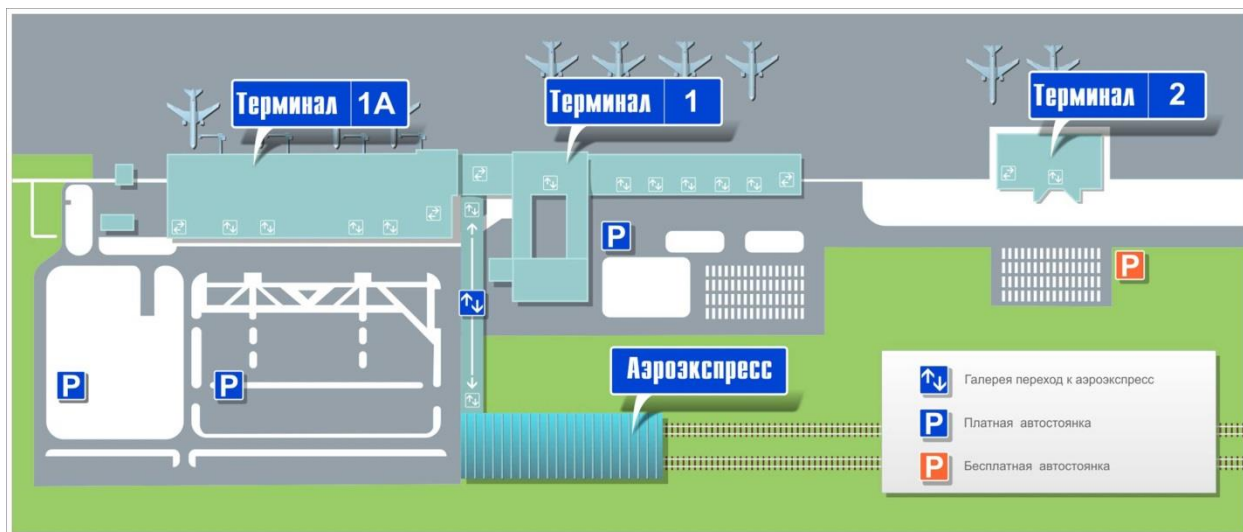
Important! For choosing best route we recommend to use flight search engines:

- <http://www.skyscanner.com>
- <https://www.anywayanyday.com>

· <http://aviascanner.net>

To book your travel now, visit the official SkyTeam website <http://www.skyteam.com/en/Supporting-your-business/Global-meetings/Attend-an-event/> and enter your Event ID - 2887S.

There are three terminals for domestic and international flights: Terminal 1A, Terminal 1 and Terminal 2 (VIP and Business Class). Terminals 1 and 1A are connected via passage, which also leads to train station.



For more detailed information on arrival and departure please check the online flight information board.

To reduce the waiting time at the airport, you can use online check-in.

BY TRAIN

Although travelling by railway takes more time than air flights, it lets the tourists see the country and different cities during the trip.

Two railway stations **Kazan-1** and **Kazan-2** will be the points of arrival for various trains and routes to Kazan. The above named railway stations are **the official arrival and departure points of the 16th FINA World Championships 2015 in Kazan.**

Kazan-1 Railway Station

Address: 1a, Privokzalnaya Ploshyad, Kazan

Directory phone numbers:

+7(843) 294-04-00, 8-800-775-00-00

Website www.rzd.ru



Kazan-1 railway station complex (Kazan Passazhirskaya station) is situated at Privokzalnaya ploshyad in the central part of Kazan. It comprises main building (an architectural monument of 1896 as well as a city sight of interest), terminal for suburban trains and service office with ticket boxes for long-distance routes. Over 8 million passengers a year arrive and depart via this railway station.

Kazan-2 Railway Station

Address: Building 1, Vorovskogo Street 1, Kazan

Directory phone number: 8-800-775-00-00

Website www.rzd.ru



Kazan-2 transport transit hub (Vosstanie Passazhirskaya station) is a complex of the Gorkovskaya Zheleznaya Doroga railway station located in the northern part of Kazan. It is also the last station for electric trains.

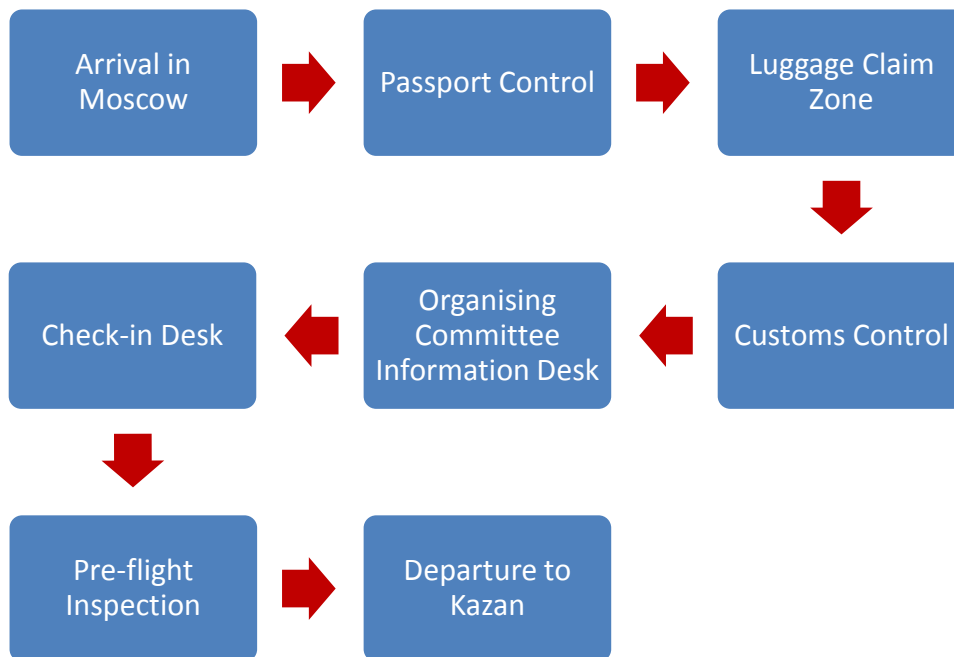
The station building has passengers' terminal (for 600 passengers), 4 tracks and 3 platforms, a bus station for suburban and intercity buses (for 75 people). Going along the underground tunnels passengers can get to platforms and Severny Vokzal metro station. Kazan -2 railway station is mostly used for transit trains through Kazan.

More detailed information on the trains schedule and routes is available at the Rossiyskie Zheleznye Dorogi website. (www.rzd.ru).

ARRIVAL

Arrival at Moscow Airports (Sheremetyevo, Domodedovo and Vnukovo)

In addition to the recommended official arrival and departure points in Kazan, the Organising Committee Kazan 2015 will provide hospitality services for the FINA WCH participants at Moscow transit airports.



Arrival in Moscow

At Moscow transit airports

(Sheremetyevo, Vnukovo, Domodedovo) the FINA WCH participants will be met by the Organising Committee staff with welcoming signs.



Passport Control

Special passport control booths are established at Kazan Airport for the FINA WCH participants. The booths will be marked by the symbols of the FINA World Championships.

Documents required to cross the Russian border:

- passport
- accreditation certificate (only for official delegations) or valid Russian visa
- migration card (is automatically filled in at Vnukovo and Domodedovo airports and in terminal D of the Sheremetyevo airport while in other terminals the migration card is to be filled in by hand).



Please check the validity of your documents before the arrival in the Russian Federation. Travel documents and filled in migration cards are to be presented to the officer of the Border Service of the Russian Federation while crossing the border at the airport.

Migration cards will be requested while checking-in at the accommodation places. Please keep your migration cards throughout your stay and up until the departure from the Russian Federation.

Luggage Claim Zone

Important! All FINA WCH participants arriving at Moscow airports by an international flight should pick up their luggage at the luggage claim area and go with it to check-in for a domestic flight to Kazan.

The Luggage Claim Zone is located directly after the Passport Control. Organising Committee staff members and volunteers will be available in the Luggage Claim Zone to assist the participants.

Luggage of the FINA WCH participants should be marked with a special luggage tag sent to the National swimming federations by the Organising Committee. The luggage tag sample can be downloaded at the official website of the 16th FINA World Championships 2015 in Kazan: www.kazan2015.com (Host section).



Please contact the Organising Committee staff if your luggage is lost or damaged. You need to report it to the airport Lost and Found Office and fill in a special luggage searching form. The Organising Committee staff will assist you in filling in all the necessary forms.

Please make sure that the special luggage tag of the 16th FINA World Championships 2015 in Kazan with the filled in data is attached to each piece of your luggage.

Customs Control

Special customs control corridors will be provided at Moscow airports for the participants of the 16th FINA World Championships 2015 in Kazan. For more information on the customs rules and regulations of the Russian Federation please refer to the official website of the Federal Customs Service of the Russian Federation or the reference materials of the Organising Committee.

Organising Committee Information Desk

After passing the customs control zone the participants will be accompanied by the Organising Committee staff to the Organising Committee info desks which are located in the main hall of the airport terminal. The Organising Committee staff will check the arrived participants against a list.

Check-in Desk

After checking the list of the participants at the welcome desks the Organising Committee staff will accompany them to check-in for Kazan flights. A passport and airline ticket will need to be presented at the check-in desk. In case of excess weight of the luggage the participant pays the required amount at the airport counter.

Important! The Organising Committee of the 16th FINA World Championships 2015 in Kazan does not pay for the excess weight of the participants' luggage.

The luggage allowance should be checked in advance with your airline representative. You will need to present your passport and airline ticket at the check-in desk.

Pre-flight Inspection

After check-in and obtaining the boarding pass you need to proceed to the pre-flight inspection.

It is prohibited to carry on board the all kinds of liquids and sharp items. A small amount of the above listed items can be carried on board, only if these goods are packed in containers with a capacity not greater than 100 ml. These containers must be placed in a plastic package with a capacity not more than 1 liter. Only one package equipped with a special zip lock is allowed to carry on board.

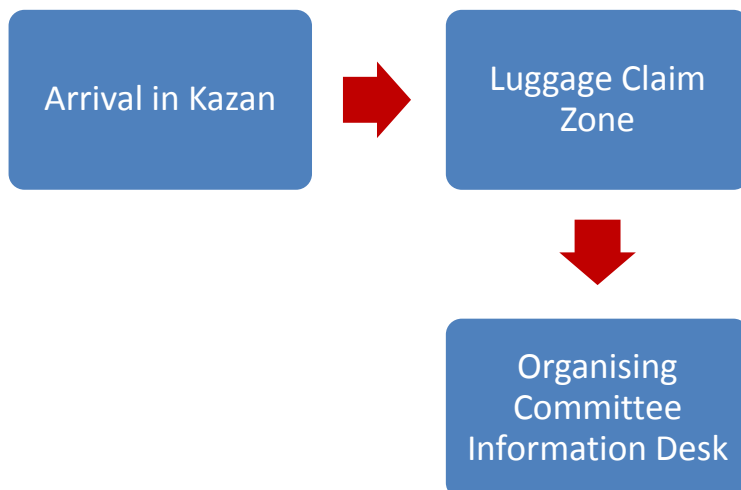
Departure to Kazan

After the pre-flight inspection the FINA WCH participants enter the clear zone. The gate number is indicated on your boarding pass. The airport staff will invite you for boarding.

We wish you to enjoy the flight!

Arrival at Kazan International Airport – the Official Airport of Arrival

DOMESTIC FLIGHT



Arrival in Kazan

Upon arrival at Kazan International Airport the FINA WCH participants are met by the Organising Committee staff right at the passenger boarding bridge and accompany the participants to the luggage claim zone.

Luggage Claim Zone

The Organising Committee staff and volunteers will be available at the luggage claim zone to assist the participants.

Luggage of the FINA WCH participants should be marked with a special luggage tag, sent to the National swimming federations in advance. Please refer to the HOST section of the official website of the 16th FINA World Championships 2015 in Kazan to download the sample of the luggage tag (www.kazan2015.com).

If the luggage is lost or damaged, please consult the Organising Committee staff. The incident needs to be reported to the Lost and Found Office and special luggage searching forms are to be filled in. The Organising Committee staff will provide assistance in filling in all the necessary forms.

Please make sure that a special luggage tag of the FINA World Championships is attached to your luggage and that it contains all the required data.



Organising Committee Information Desk

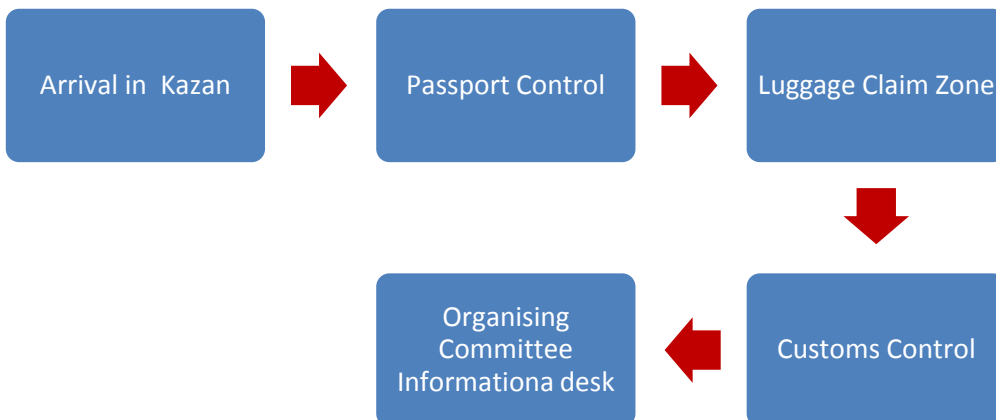
The arrived participants will be met at the arrival hall by the Organising Committee staff and volunteers holding the welcoming signs.

After that the Organising Committee staff accompany the arrived participants to the Organising Committee Information desk located at the central hall of the terminal.

The Organising Committee staff check the arrived participants against the list and arrange a transfer to the place of accommodation and the accreditation centre.



INTERNATIONAL FLIGHT



Arrival in Kazan

At Kazan International Airport the FINA WCH participants are met by the Organising Committee staff near the passport control booths with welcoming signs. The Organising Committee staff accompany the participants to the passport control booths.

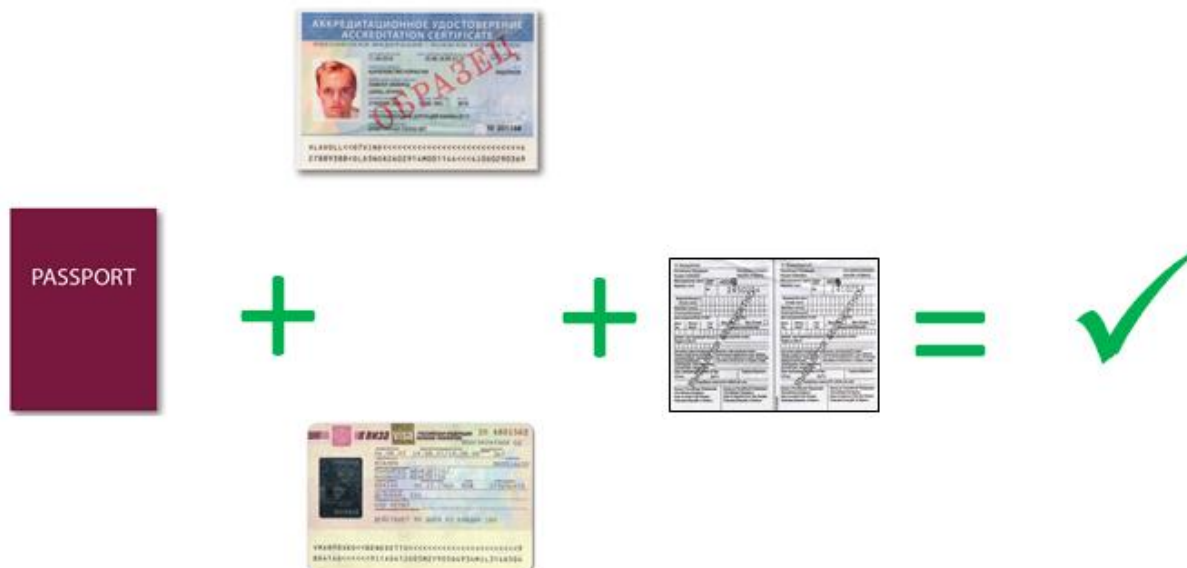


Passport Control

Special passport control booths for the FINA WCH participants are established at Kazan Airport.

Documents required for crossing the Russian border:

- passport
- accreditation certificate (only for official delegations) or a valid Russian visa
- migration card (is filled in automatically at Terminal 1A of the Kazan International Airport).



Please check the validity of your documents before the arrival to the Russian Federation! Travel documents as well as filled in migration cards are to be presented to the officer of the Border Service of the Russian Federation while crossing the border at the airport.

Migration cards will be requested while checking-in at the accommodation places. Please keep your migration cards throughout your stay and up until the departure from the Russian Federation.

Luggage Claim Zone

Organising Committee staff members will be available in the Luggage Claim Zone right after the passport control area to assist the participants.

Luggage of the FINA WCH participants should be marked with a special luggage tag sent to the National swimming federations by the Organising Committee. The luggage tag sample can be downloaded at the official website 16th FINA World Championships 2015 in Kazan: www.kazan2015.com (Host section).

Please contact the Organising Committee staff if your luggage is lost or damaged. You need to report it to the airport Lost and Found Office and fill in a special luggage searching form. The Organising Committee staff will assist you in filling in all the necessary forms.

Please make sure that the special luggage tag of the 16th FINA World Championships 2015 in Kazan with the filled in data is attached to each piece of your luggage.



Customs Control

Special customs control corridors will be provided at Kazan International Airport for the participants of the 16th FINA World Championships 2015 in Kazan.

For more information on the customs rules and regulations of the Russian Federation please refer to the official website of the Federal Customs Service of the Russian Federation or the reference materials of the Organising Committee.

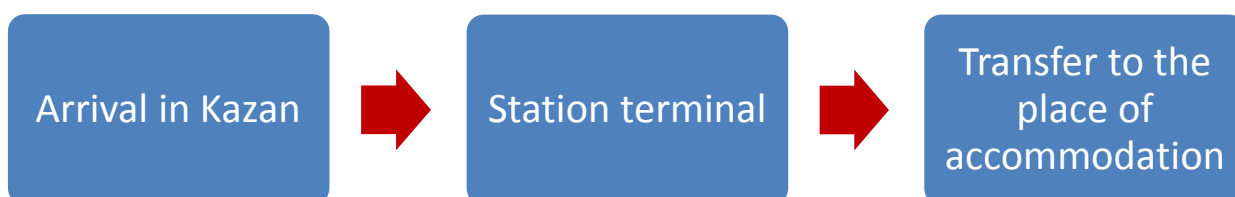
Organising Committee Information Desk

Organising Committee staff and volunteers will be meeting the participants with welcoming signs.

After that the Organising Committee staff and volunteers will accompany the participants to the Organising Committee Information desk located in the main hall of the airport terminal.

The Organising Committee staff will check the participants against the list and arrange the transfer to the places of accommodation and the accreditation centre.

Arrival at Kazan Railway Stations



Arrival in Kazan

The FINA WCH participants are met near the train carriage by Organising Committee staff with the welcoming signs. The Organising Committee staff accompany the participants to the station terminal.



Station Terminal

The Organising Committee Information desks are located in the railway stations terminals. The Organising Committee staff check the arriving participants against the arrival list and answer all the questions.

Transfer to the Place of Accommodation

After checking the list of the participants at the welcome desks volunteers accompany them to vehicles and they leave for the place of accommodation and the accreditation centre.

DEPARTURE

The Organising Committee Information desks are located in the places of accommodation of the client groups, that is in the Athletes' Village (MIC), FINA hotels, athletes hotels, judges and referees hotels as well as the hotels of media representatives.

Organising Committee info desks provide:

- departure information
- transport arrangement
- acquisition of departure information
- monitoring of flights status
- information on flight and train schedules.

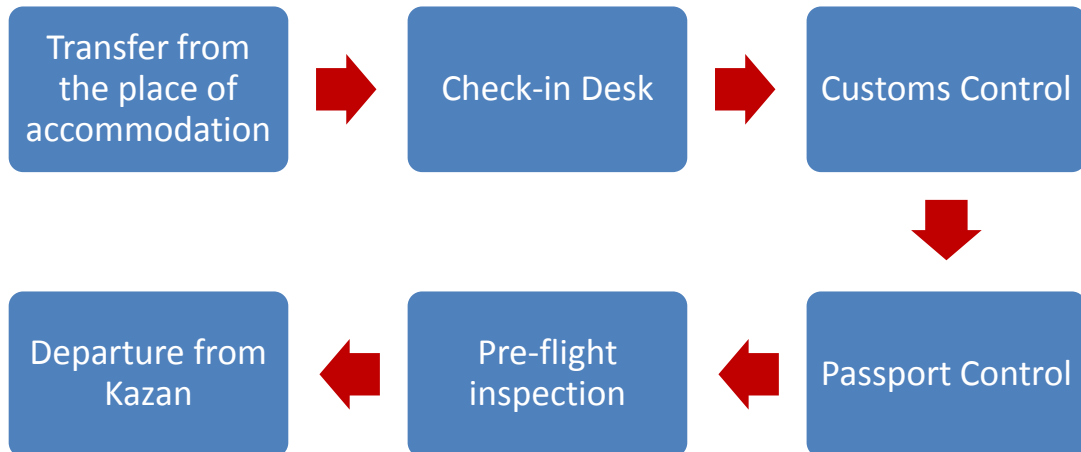
The Organising Committee Information desks provide departure schedules of the participants. The schedule includes information on departure time of each client group from the place of accommodation. Check-out time varies depending on the size of the client group.

In case of any changes in the departure time the FINA WCH participants must provide the relevant information to the Organising Committee staff at the Information desk 24 hours prior to the departure. The FINA WCH participants should specify and confirm the time and date of their departure at the Organising Committee Information desk 24 hours prior to the departure.

Important! If the FINA WCH participants do not submit the updated information and confirm the departure details, the Organising Committee will not guarantee the timely transfer of the participants to the departure points, as well as for the quality of service during the departure.

DEPARTURE FROM KAZAN INTERNATIONAL AIRPORT

INTERNATIONAL FLIGHT



Transfer from the Place of Accommodation

The FINA WCH participants shall refer to the Organising Committee Information desk in accordance with the time of departure from the place of accommodation indicated in the departure schedule. The Organising Committee staff accompany the participants to the transport. The participants go to the airport.

Check-in Desk

The FINA WCH participants proceed to the check-in desk. In case of excess weight of the luggage the participant pays the required amount at the airport counter.

The Organising Committee Kazan 2015 does not pay for the excess weight of the luggage of the participants!

The luggage allowance should be checked in advance with your airline representative. The airline ticket and the passport are to be presented at the check-in desk.

Customs Control

Special customs control corridors will be provided at Kazan International Airport for the participants of the 16th FINA World Championships 2015 in Kazan.

For more information on the customs rules and regulations of the Russian Federation please refer to the official website of the Federal Customs Service of the Russian Federation or the reference materials of the Organising Committee.

Passport Control

Special passport control booths for the FINA WCH participants are established at Kazan International Airport.

Documents required for crossing the Russian border:

- passport

- accreditation certificate (only for official delegations) or a valid Russian visa
- migration card.



It is required to leave the territory of the Russian Federation before the visa expiration date!

Pre-flight Inspection

After check-in and obtaining the boarding pass you need to proceed to the pre-flight inspection.

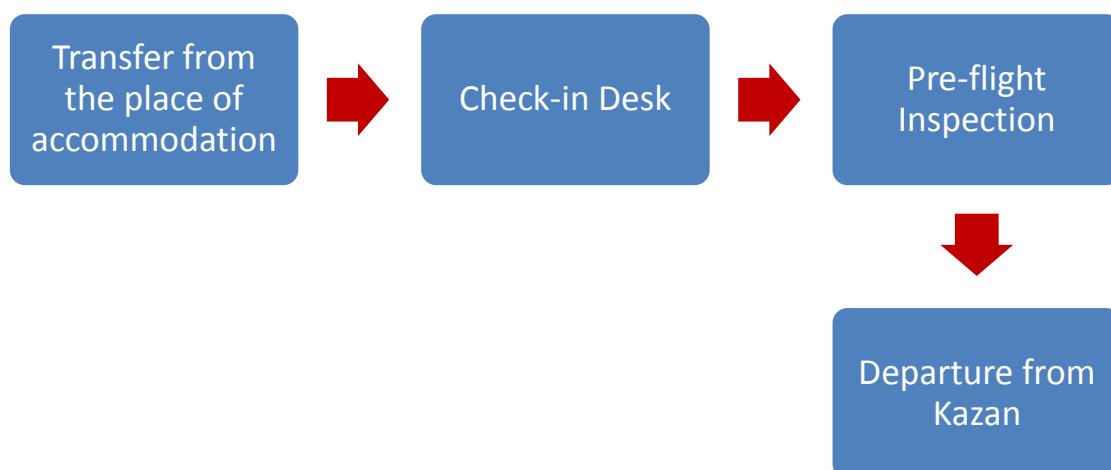
It is prohibited to carry on board the all kinds of liquids and sharp items. A small amount of the above listed items can be carried on board, only if these goods are packed in containers with a capacity not greater than 100 ml. These containers must be placed in a plastic package with a capacity not more than 1 liter. Only one package equipped with a special zip lock is allowed to carry on board.

Departure from Kazan

After the pre-flight inspection the FINA WCH participants enter the clear zone. The gate number is indicated on your boarding pass. The airport staff will invite you for boarding.

We wish you to enjoy your flight!

DOMESTIC FLIGHT



Transfer from the Place of Accommodation

The FINA WCH participants shall refer to the Organising Committee Information desk in accordance with the time of departure from the place of accommodation indicated in the departure schedule. The Organising Committee staff accompany the participants to the transport. The participants leave for the airport.

Check-in Desk

The FINA WCH participants proceed to the check-in desk. In case of excess weight of the luggage the participant pays the required amount at the airport counter.

The Organising Committee Kazan 2015 does not pay for the excess weight of the luggage of the participants!

The luggage allowance should be checked in advance with the airline representative. The airline ticket and the passport are to be presented at the check-in desk.

Pre-flight Inspection

After check-in and obtaining the boarding pass you need to proceed to the pre-flight inspection.

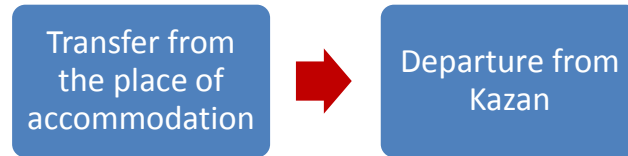
It is prohibited to carry on board the all kinds of liquids and sharp items. A small amount of the above listed items can be carried on board, only if these goods are packed in containers with a capacity not greater than 100 ml. These containers must be placed in a plastic package with a capacity not more than 1 liter. Only one package equipped with a special zip lock is allowed to carry on board.

Departure from Kazan

After the pre-flight inspection the FINA WCH participants enter the clear zone. The gate number is indicated on your boarding pass. The airport staff will invite you for boarding.

We wish you to enjoy your flight!

DEPARTURE FROM KAZAN RAILWAY STATIONS



Transfer from the Place of Accommodation

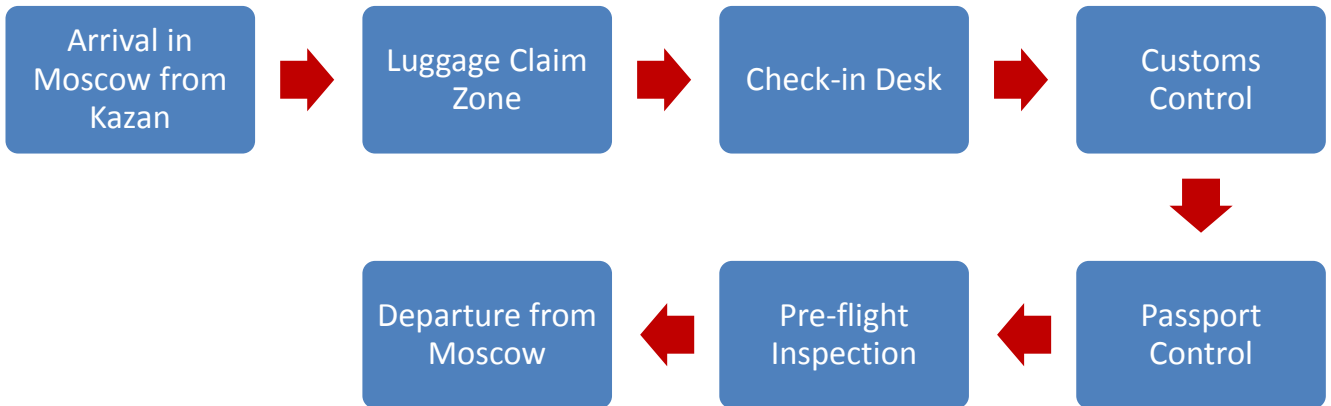
The FINA WCH participants shall refer to the Organising Committee Information desk in accordance with the time of departure from the place of accommodation indicated in the departure schedule. The Organising Committee staff accompany the participants to the transport. The participants leave for the railway stations.

Departure from Kazan

The Organising Committee staff accompany the participants to the train.

We wish you to enjoy your flight!

DEPARTURE FROM MOSCOW TRANSIT AIRPORTS (SHEREMETYEVO, DOMODEDOVO, VNUKOVO)



Arrival in Moscow from Kazan

At Moscow airports the Organising Committee staff members will meet the FINA WCH participants arriving from Kazan and will accompany the participants to the check-in desks.

Check-in Desk

In case of excess weight of the luggage the participant pays the required amount at the airport counter.

The Organising Committee Kazan 2015 does not pay for the excess weight of the luggage of the participants!

The luggage allowance should be checked in advance with the airline representative. The airline ticket and the passport are to be presented at the check-in desk.

Customs Control

Special customs control corridors will be provided at Moscow airports for the FINA WCH participants.

For more information on the customs rules and regulations of the Russian Federation please refer to the official website of the Federal Customs Service of the Russian Federation or the reference materials of the Organising Committee.

Passport Control

Special passport control booths for the FINA WCH participants are established at Moscow airports.

Documents required for crossing the Russian border:

- passport
- accreditation certificate (only for official delegations) or a valid Russian visa
- migration card.



It is required to leave the territory of the Russian Federation before the visa expiration date!

Pre-flight Inspection

After check-in procedures the FINA WCH participants need to proceed to the pre-flight inspection.

It is prohibited to carry on board the all kinds of liquids and sharp items. A small amount of the above listed items can be carried on board, only if these goods are packed in containers with a capacity not greater than 100 ml. These containers must be placed in a plastic package with a capacity not more than 1 liter. Only one package equipped with a special zip lock is allowed to carry on board.

Departure from Moscow

After going through pre-flight inspection procedures the FINA WCH participants proceed to the clear zone. The gate number is indicated on the boarding pass. The airport staff will invite you for boarding.

We wish you to enjoy your flight!

Reference Information

Official Organiser of the 16 th FINA World Championships 2015 in Kazan	www.kazan2015.com
Kazan International Airport	Contact phone number: (843) 267-88-07 www.airport.kazan.ru
Kazan Railway Stations	Contact phone number: 8 800 775 00 00
Sheremetyevo International Airport	Contact phone number: (+7 495) 578-65-65 www.svo.aero
Domodedovo Moscow Airport	Contact phone number: (+7 495) 933-66-66 www.domodedovo.ru
Vnukovo Airport	Contact phone number: (+7 495) 937-55-55 www.vnukovo.ru

Dear Participants and Guests!

We thank you for visiting Kazan – the capital of the 16th FINA World Championships 2015 in Kazan. We hope that that you enjoyed the time in our hospitable city.

Looking forward to seeing you again!